



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
June 15, 2021 4:30 PM via Zoom

Members Present: Thomas Harwood, Virginia Cluse, Maria Placanica, Debbie Tominey, Jane Boutwell, Carl Clark, Carol Henderson, Cindy Klein, Louise Kline, Rachel Nader, Larry Pavone, Vincent Peterson, David Spies, Judy Toles and John Wilson

Members Absent: Charles Baldwin and Lance Grahm

Staff Present: April Caraway, Crystal Crites, Laura Domitrovich, John Myers, Valdeoso Patterson, Ilona Roth-Cohn, Patricia Shephard, and Lauren Thorp

Guests: Joe Shorokey, Alta; Matt Kresic, Cadence; Camilla Hill, Coleman; Vince Brancaccio, Help Network

Preliminary

1. Thomas Harwood called the meeting to order at 4:30 PM
2. April Caraway called the roll of members and certified that a quorum was present
3. Cindy Klein made a motion, seconded by Carol Henderson, to approve May 18, 2021 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway spoke of the ADAMHS Board Membership changes in Ohio Revised Code 340. Membership will be determined by the county Commissioners in each county from several choices in statute. Trumbull County Commissioners just re-appointed three members to our eighteen-member Board. ED Caraway then indicated we are still waiting for several OhioMHAS line items in the biennial budget.
2. Local Update – ED Caraway congratulated and thanked Vincent Peterson for his 8 years of service on the Board and presented a certificate to him. Vince shared his appreciation for the Board and staff and offered his assistance with anything in the future. Virginia Cluse then said she received a call from Kathryn Remer of OhioMHAS about her reappointment. Virginia said she asked questions about the relationships of the Board and why she wanted to be on the Board. Virginia stated she has learned a lot from being on the Board and is impressed with staff and her fellow Board members. ED Caraway shared she should be receiving a letter next week as to Mrs. Cluse's reappointment. April Caraway then stated she received a new Board member application but the person lives in Mahoning County so she suggested he apply to the Mahoning MHRB. Laura Domitrovich then spoke about the Youth Leadership Summit taking place at YSU on June 21, 2021 from 9 AM- 3 PM in Kilcawley Center. The participants will learn about their personality types, the personality types of others and how to understand other's needs to work together. There are 29 confirmed registrants and a few more anticipated. Breakfast, lunch and transportation will be provided. President Harwood then spoke of the proposed two-week vacation buy back discussed at the previous Administrative Committee meeting and mentioned a motion is needed by the Board to put it into effect. Due to the pandemic it was impossible for the Executive Director to take more time off.

3. Board Member Officers Election- President Harwood asked for nominations for the position of President. Larry Pavone nominated Virginia Cluse and Vincent Peterson nominated Maria Placanica. With a show of hands, Virginia Cluse received a majority of the vote for Board President. President Harwood then asked for nominations for Vice President. Carol Henderson nominated herself. With no other nominations, Mrs. Henderson was unanimously approved as the new Vice President. Thomas Harwood then asked for nominations for Treasurer. Jane Boutwell nominated Lance Grahn, who accepted. With no other nominations Dr. Grahn was unanimously approved as the new Treasurer. Thomas Harwood then asked for nominations for Secretary. Virginia Cluse nominated Jane Boutwell. With no other nominations, Ms. Boutwell was unanimously approved as the new Secretary. President Harwood congratulated everyone on their new positions on the Board and thanked them for their willingness to serve.
4. Finance Report – Patricia Shepherd, CPA, reviewed the May 2021 unaudited Revenue and Expenditure Reports. She stated the fiscal year is nearing its end and some of the contracted services have reached the maximum budget allocated. Although Cadence Care Network has reached their core services allocation, after discussions with their fiscal officer, underspent Peer Support allocations will be redistributed to make up the difference. Patty is having discussions with other providers about reallocating some of the line items within their Board approved budgets. Agency directors on the meeting were encouraged to contact Patty with any questions or concerns. Patty also called attention to an overage in the “Inpatient MH Hospital Services” line located in the Other Contracted Services section at the bottom of page 4. The costs are covered by a reimbursable grant that was received in June and an adjustment will also be made for year end.

Committee Reports

1. Addictions and Mental Health Program Committee – Virginia Cluse summarized the June 1, 2021 meeting and highlighted some of the presentations in the minutes contained in the Board packet.
2. Budget and Finance Committee – Treasurer Maria Placanica stated there was a meeting June 3, 2021 at 3:30 to review the FY2022 budget. The minutes and budget recommendations were highlighted as contained in the Board packet
3. Administrative Committee – Carol Henderson stated there was no meeting.

Announcements/Community Partnerships/Information

1. ED Caraway suggested everyone read the handout from OACBHA, “Breaking down stigma associated with addiction”.
2. ED Caraway called attention to the Tribune articles found in the Board Packet, “Free Narcan Kits for Targeted Zip Codes” and “Letter to the Editor”.
3. ED Caraway described the handout, “Handle with Care”, a project of the TC Family and Children First Council.
4. ED Caraway mentioned another Family and Children First project, the Grandparents Support Group, highlighted in Scope’s newsletter, the Telescope.
5. ED Caraway spoke of the Operation: EMPTY Medicine Cabinet taking place at Eastwood field on June 18, 2021. If you bring medications to dispose of, you’ll receive a free ticket to get into the Scrappers game.
6. ED Caraway spoke of the ASAP Summer Track Meet that will be held at the Warren G Harding Track on July 10, 2021. We are still accepting registrations.
7. ED Caraway spoke of the TCMHRB Levy fundraiser that will be a Golf Outing at Riverview Golf Club on July 30, 2021. We have received a lot of registrations and sponsors. We are still asking for prizes and gift baskets.

8. ED Caraway reminded the Board that the Crisis Intervention Team (CIT) training for law enforcement will be July 21, 22, 23, 27, 28, 2021.
9. ED Caraway shared information about the Full Spectrum Community Outreach Pride Event that will take place July 31, 2021. ED Caraway also encouraged our Core Providers to participate.

New Business

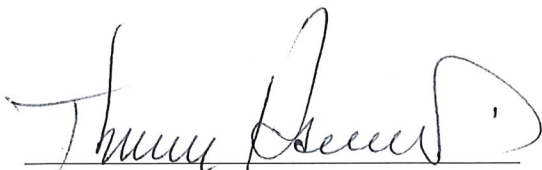
1. Carl Clark made a motion to approve the May 2021 Revenue and Expenditure Report held subject to audit. Carol Henderson seconded the motion. A roll call vote was conducted with 15 Board members still present at the meeting and the motion passed unanimously.
2. Cindy Klein made a motion to approve the FY2022 Budget as recommended by the Budget and Finance Committee of the Board. Rachel Nader seconded the motion. A roll call vote was conducted with 15 Board members still present at the meeting and the motion passed unanimously.
3. Vincent Peterson made a motion to approve buy back of two weeks of vacation of the Executive Director. Cindy Klein seconded the motion. A roll call vote was conducted with 15 Board members still present at the meeting and the motion passed unanimously.

Adjournment

Thomas Harwood expressed his appreciation to everyone on the Board. Board members thanked Mr. Harwood for his service as Board President.

Vincent Peterson made a motion to adjourn the meeting at 5:20 PM. Carl Clark seconded the motion.

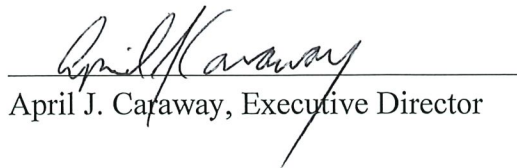
Next Board Meeting – July 20, 2021 at 4:30 PM



Tom Harwood, President



Debbie Tominey, Secretary



April J. Caraway, Executive Director

9-22-2021

Date

